

**Blaby District Council**  
**Licensing Sub-Committee**

**Date of Meeting** 11 March 2026  
**Title of Report** **Licensing Act 2003 Personal Licence Holder Conviction**  
**Report Author** Licensing Team Leader

**1. What is this report about?**

- 1.1 Mr Harrison Watts holds a personal alcohol licence with Blaby District Council. This licence allows him to be named on a premises licence as the Designated Premises Supervisor who is responsible for all alcohol sales at a licensed premises. Mr Watts has received a conviction at Leicester Magistrates Court for 'Burglary other than dwelling – theft', contrary to section 9(1)(b) of the Theft Act 1968. This offence is listed in Schedule 4, Section 113 of the Licensing Act 2003 as a Relevant Offence.

**2. Recommendation**

- 2.1 That Members of the Sub-Committee consider the information provided of a relevant conviction gained by the named personal alcohol licence holder in the context of all the relevant material considerations, members must consider whether to:
- Provide a warning regarding any future conduct.
  - Suspend the personal alcohol licence for a period of up to six months.
  - Revoke the personal alcohol licence.

Members must give full reasons for any decision made.

**3. Reason for Decision Recommended**

- 3.1 The Licensing Act 2003 details when a personal alcohol licence holder should be reviewed. Receiving a conviction for a relevant offence as outlined in Schedule 4 of the Act falls within this.

## **4. Matters to consider**

### **4.1 Background**

Mr Watts made an application for a personal licence on 16.12.2024. A requirement of the application process is to provide a Basic Disclosure and Barring Services certificate. This DBS certificate was dated 15.12.2024 and clear of any convictions.

On 31.10.2025 Mr Watts attended Court and pled guilty to 'Burglary other than dwelling – theft', contrary to section 9(1)(b) of the Theft Act 1968. He was ordered to carry out unpaid work for 80 hours to be completed within a period of 12 months and to pay compensation of £100. This type of offence is listed in Schedule 4 of the Licensing Act 2003 as a relevant offence.

During the same court attendance Mr Watts also pled guilty to criminal damage to property valued under £5000. Contrary to sections 1(1) and 4 of the Criminal Damage Act 1971. He was ordered to carry out unpaid work for 80 hours to be completed in 12 months and to pay a surcharge of £114. This offence does not fall under Schedule 4.

The offences these convictions relate to occurred on 03.11.2024 and took place before his personal licence application.

Mr Watts failed to notify Blaby District Council (BDC) as the Licensing Authority once he had been to Court that he had received the conviction.

On this occasion Leicester Magistrates Court also did not notify the Licensing Authority.

On 14.11.2025 the Licensing Authority received contact from PC 2840 Gavin Rutter following an application that was made in the Darlington area to designate Mr Watts as a Premises Supervisor. On reviewing the application PC Rutter found Mr Watts had received a relevant conviction which led him to contact officers at the Council to see if we had taken any action in relation to his personal licence. As Mr Watts had failed to notify BDC in line with the requirements of his Licence and the legislation this was our first knowledge of the offence.

On this basis Mr Watts was invited to attend a formal interview under caution and on 20.01.2026 Mr Watts attended the Council Offices for an interview conducted by the Licensing Team Leaders.

During this interview Mr Watts outlined his account of the events that led to the conviction. Mr Watts stated that following an altercation in a pub local to his place of work he entered his work premises using keys he had in the course of his employment. Within the work premises Mr Watts then also entered the personal flat of his employer (located upstairs).

When Mr Watts attempted to leave the building the flat was entered by several individuals who were the group who he had had the altercation within the pub earlier in the evening and were previously unknown to Mr Watts.

Mr Watts confirmed that some minor damage to the premises occurred before those individuals left the property. Mr Watts told us during the interview that he had also consumed alcohol and was inebriated at this point.

Mr Watts employer reported the incident to the police the following week.

Following the report Mr Watts attended a voluntary interview with the police on 14.01.2025 following which the Police made the decision to later charge.

During the interview Mr Watts apologised for failing to notify the authority of his conviction and accepted that he should have done so. Mr Watts informed Officers that he had notified the Court that he held a personal licence at the time of his conviction.

The Licensing Act requires the Designated Supervisor - and all personal licence holders - to take responsibility for the sale and supply of alcohol due to the impact the sale of alcohol can have on the wider community, crime and disorder and antisocial behaviour.

In the interests of public safety it is important that due consideration is given to people that hold a personal licence taking into account the potential issues outlined above.

The ability to control alcohol sale carries a responsibility and the requirement to use appropriate judgement to ensure that premises are operated inline with the Licensing Principles. The licensing legislation outlines offences that fall under Schedule 4 such as that held by Mr Watts as sufficient justification to call his licence in for review and determine if it is appropriate for him to continue to hold this licence.

#### 5. Appropriate Consultations

Mr Watts has been advised he could provide any personal references he would like to be included for consideration within this report, but none have been received.

The police have been notified of the hearing and will be advised of the outcome in line with Licensing regulations.

#### 6. Significant Issues - None

#### 7 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

